

11 December 1978

MEMORANDUM FOR: Deputy Director for Applications, ODP
Deputy Director for Processing
Chief, Special Projects Staff
Chief, Management Staff
Executive Officer/Chief, Administrative Staff

FROM : Clifford D. May, Jr.
Director of Data Processing

SUBJECT : Survey of ODP Functions and Manpower

Attached for your review is a copy of the report of the ad hoc task force that we established several months ago to examine and prioritize ODP functions, and to make recommendations regarding the allocation of ODP manpower. After you have had the opportunity to study the report and its recommendations, I would like to meet with you to discuss specific actions we should take to implement those recommendations which are judged to have merit. Also, any additional recommendations you might have will be considered at that time. For the present, I would like to defer discussions of any recommendations pertaining to the Systems Programming and Engineering Divisions. We will await the PMCD report before we address those components. We will meet in early January on this subject.

 25X1A


Clifford D. May, Jr.

Att: a/s

Bureau FYI

21 November 1978

MEMORANDUM FOR: Clifford D. May, Jr.
Director of Data Processing

25X1A FROM :  Chairman, Ad Hoc Task
Force on ODP Manpower Allocation

SUBJECT : Survey of ODP Functions and Manpower

REFERENCE : Your Memorandum dtd 21 August 1978,
Same Subject

In response to your memorandum of 21 August 1978,
the ad hoc task force hereby submits a report of its
findings and recommendations.



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